



FOREIGN AFFAIRS MANUAL VOLUME 15 – OVERSEAS BUILDINGS OPERATIONS

Change Transmittal: OBO-43

Date: February 28, 2014

15 FAM 910 POLICY, SCOPE, AND AUTHORITIES

15 FAM 920 PROGRAM ADMINISTRATION AND RESPONSIBILITIES

15 FAM 930 POST ADMINISTRATION AND RESPONSIBILITIES

15 FAM 940 EMPLOYEE RIGHTS AND RESPONSIBILITIES

15 FAM 950 STANDARDS

15 FAM 960 SAFETY, OCCUPATIONAL HEALTH, AND ENVIRONMENTAL MANAGEMENT (SHEM) PROGRAM REQUIREMENTS

Changes

1. OBO has revised chapter 15 FAM 900, Safety, Health, and Environmental

Management Abroad, to comply with OMB's A-11 standards for leases. These changes are from an OIG report titled, "Audit of U.S. Department of State Use of Short-Term Leases Overseas." The terms, Operating Lease and Capital Lease, have replaced Short-Term Lease and Long-Term Lease in the FAM. In addition, there are plain-language changes and other edits throughout. These changes are in all of the subchapters that comprise chapter 15 FAM 900 listed above.

2. If these subchapter issuances changed less than half the words, we formatted the changed text in *dark magenta italic*. If these subchapter issuances changed more than half the words, we did not use *dark magenta italic*. The CT line in each section shows when that section last changed.
3. Officers are reminded that Department-issued materials not codified in the Foreign Affairs Manual or its supplemental Foreign Affairs Handbook series generally have no regulatory validity (see 2 FAM 1111.1).
4. The office responsible for the material in these subchapters is the Bureau of Overseas Buildings Operations (**OBO**). Please direct questions concerning content, substance, and interpretation to this office. Administrative questions on the Foreign Affairs Manual or Handbooks can be directed to A/GIS/DIR, Office of Directives Management.

Filing Instructions for Paper Copies

1. Remove and discard old subchapter 15 FAM 910 (CT:OBO-20; 03-01-2011) and insert new subchapter 15 FAM 910 (CT:OBO-43; 02-28-2014).
2. Remove and discard old subchapter 15 FAM 920 (CT:OBO-21; 12-15-2011) and insert new subchapter 15 FAM 920 (CT:OBO-43; 02-28-2014).
3. Remove and discard old subchapter 15 FAM 930 (CT:OBO-4; 12-21-2005) and insert new subchapter 15 FAM 930 (CT:OBO-43; 02-28-2014).
4. Remove and discard old subchapter 15 FAM 940 (CT:OBO-21; 12-15-2011) and insert new subchapter 15 FAM 940 (CT:OBO-43; 02-28-2014).
5. Remove and discard old subchapter 15 FAM 950 (CT:OBO-21; 12-15-2011) and insert new subchapter 15 FAM 950 (CT:OBO-43; 02-28-2014).
6. Remove and discard old subchapter 15 FAM 960 (CT:OBO-21; 12-15-2011) and insert new subchapter 15 FAM 960 (CT:OBO-43; 02-28-2014).
7. After inserting the material in the binder, insert this Change Transmittal immediately following the CT Checklist, then fill in the entry line for CT:OBO-43, and initial.

Distribution Notice

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